

Rancho Adobe Fire Protection District

11000 Main Street
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Penngrove, California 94951

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**NOTICE & AGENDA OF THE REGULAR BOARD MEETING
SEPTEMBER 18, 2024 — 7:00 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE.
COTATI, CALIFORNIA**

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call Jennifer Bechtold, Board Clerk, at 707-795-6011 for assistance so the necessary arrangements can be made.

The Board meeting agenda and all supporting documents are available for public review at 11000 Main Street, Penngrove, CA 94951, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 11000 Main Street, Penngrove, during normal business hours, Tuesday through Friday, 9:00 a.m. – 5:00 p.m. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the Chair in conformity with Board Meeting Policy Provisions 5010.100-5010.103 and 5010.110.

II. ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Business/Public Comments on Items not appearing on Agenda — *Public is advised to limit discussion to one presentation per individual and observe the time limit of 4 minutes. Please state your name and address for the record before making your presentation.*
NOTE: *Any item raised by a member of the public which does not appear on the agenda but which may require Board action shall be referred to District staff for investigation and disposition unless the item requires action to be taken by the Board at the meeting during which it was raised and constitutes an emergency, or the need to take such action arose after the posting of the agenda within the meaning of Government Code Section 54954.2(b).*

B. Correspondence and/or Presentations

III. APPROVAL OF MINUTES

The Board of Directors will review, amend and approve prior months' Board meeting minutes.

A. Regular Board Meeting of August 21, 2024

IV. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.

A. Ratification of Checks Issued

V. ADMINISTRATIVE COMMUNICATIONS

An opportunity to report on individual activities related to District Business.

- A. Firefighter's Union Report
- B. Firefighters' Association Report
- C. Chief's Report
- D. Director Reports
- E. Committee Reports
 - a. Finance/Budget
 - b. Ad Hoc Capital Improvements

(Continued on next page)

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VI. PUBLIC HEARING

- A. Presentation and Discussion on Final Budget FY 2024/2025 (*2nd Reading*)
The Board will consider the final budget for FY 2024/2025 and move to adopt under New Business


VII. NEW BUSINESS

- A. Consideration of Memorandum of Understanding between the District and the Rancho Adobe Firefighters Union for July 1, 2024 – June 30, 2025
The Board will consider approving the wages, benefits and working conditions outlined in the MOU between the Rancho Adobe Fire District and the Paid Firefighters Union
- B. Consideration of Memorandum of Understanding between the District and the Battalion Chiefs for July 1, 2024 – June 30, 2025
The Board will consider approving the wages, benefits and working conditions outlined in the MOU between the Rancho Adobe Fire District and the Battalion Chiefs
- C. Discussion on Amendments to Designated Reserve Accounts
The Board will consider increasing Designated Reserve accounts by \$659,140.52, which is made up of FY 23/24 rollover funds and interest earnings
- D. Resolution R-3: Resolution Adopting a Final Budget for FY 2024/2025
The Board will consider Resolution R-3, adopting a final operating budget for FY 24/25 in the amount of \$8,694,753.44
- E. Discussion and Possible Approval of Purchase of NFPA 1851 Compliant Turnout Gear Extractor
The Board will consider approving the purchase of one turnout gear extractor and accessories not to exceed \$12,000.00
- F. Discussion on Request for Proposal from Van Pelt Construction Services
The Board will consider an RFP from Van Pelt Construction Services to provide a facility condition assessment and funding and cash flow analysis for the District's Facilities Master Plan in the amount of \$58,000.00

VIII. DIRECTION ON FUTURE AGENDA ITEMS

IX. ADJOURNMENT

Certificate of Posting of the Agenda: I declare under penalty of perjury under the laws of the State of California that I am employed by the Rancho Adobe Fire District and that I caused this agenda to be posted on the bulletin boards at Station 1 (Cotati), Station 2 (Penngrove), Station 3 (Liberty), Cotati City Hall and the Penngrove U.S. Post Office on September 12, 2024.



Jennifer Bechtold, Clerk of the Board